

## Unit Leaders Meeting, October 25, 2018

Those in attendance: Jason Ellis, Gina Nixon, Rob Nixon, Mark Stadtlander, Jason Hackett, Megan Macy, and Patty Karr

### Jason Ellis:

- We finished interviews for our Ag Com faculty position, reference calls should be done soon, and the interview committee will be meeting to finalize their feedback.
- College Update, Leadership Team Meeting: Joe Colletti and John Lawrence called in to talk about their experience moving to the Resource Centered Management (RCM) budget model. They provided some insights on what worked, what has been tweaked, and stumbling blocks during implementation. They also shared they have moved to a differentiated tuition model where each major has its own tuition rate. The differentiated rates are not applied until students are juniors and seniors.
- Met with Gregg Hadley and Ernie Minton about the upcoming departmental meeting on Friday, October 26. They will be sharing their thoughts on how the department fits into their vision for the college and organization. Geneva Jahnke, College Business Officer, will be in attendance to answer any budget questions. The meeting will provide university, college and department updates; and open discussion on the department's purpose, scope, and function. The department will be striving to once again serve as the communication and education expertise of the college.

### Gina Nixon:

- Participated in a listening session with ITaC on Enterprise Resource Platform (ERP) programs for University systems handling students, staff, and finances. Current systems (KSYS, HRIS, FIS) are nearing their end-of-life. ERP systems being considered would provide a single platform for all these systems so that information would be easier to retrieve, and user experience would improve. Three vendors were brought on-site to demonstrate their products. These presentations can be viewed at: <http://www.k-state.edu/erptf/demo.html>. One point of discussion focused on how to get end users involved in the process and implementation. It was suggested that department heads and directors be asked to identify individuals in their area who carry messages back and help with local training as modules are rolled out. The ITaC team will present a summary of the listening sessions to the President's Cabinet in mid-November.
- Mandy placed a note on the Bookstore web site notifying customers that our offices will be closed on Friday, October 26, from 2-4, for our staff meeting. Gina will have flyers to distribute so everyone can post these on their doors to notify clients about the department meeting.

### Rob Nixon:

- Annual conference poster session was 2 weeks ago. It was good and successful. We are going to print keyboard calendar strips, signage, and many other projects.
- Tuesday met with FedEx reps from our local office and KC reps. They are new vendors to our printing contract and we are excited about the possibilities of producing materials on site for clients.
- Supplier Vendor Showcase in the Union on November 1<sup>st</sup>. There will be giveaways and a raffle.

- United Way project is in the shop.
- Rick has been upgraded to the latest Creative Cloud and there is a new operating system available.

**Mark Stadlander:**

- Met with Ignacio who is interested in printing more copies of the Corn Development poster and is in talks with the Corn Commission for funding. He is also updating the Sorghum Development poster. Crop schools start in January, and there are more soybean schools than in previous years; this means more printing of the sorghum, soybean and corn management publications.
- Donna was at the ACE board meeting, where they are looking at a new management firm.
- He is working on the new budget cards.
- Phylcia and Amanda met with Julie about the website. There were unexpected delays.
- Mark met with Ryan Otto from the library and discussed organizing our deadfiles with KSRE in K-Rex. Many of the publications are already there, just not easily findable. He will work with us in organizing them in the library.
- Deb has been entering dead files in Web Now, more than 950 files entered so far.
- Kaci, our student worker, is competing at a meat judging contest in Texas.
- One of our hard drives failed and we replaced it. Lori Buss helped with this.
- Mark will work with Rob in making sure they have enough Agronomy preprints for the spring crops schools.
- The unit has not updated to the new Adobe suite yet. They will discuss this as a group before proceeding. Cory is advising holding off the Mac OS update.

**Jason Hackett:**

- Dan reported that his Travis O'Quinn video received lots of views and a couple good comments, and Dan was very smart with tagging certain comments.
- KNEO radio wants to use our Ag Today clips on the air.
- Randall is very engaged with Twitter, and we have good feedback statistics.
- Met with writers for Statewide and Annual Report and it went well. They discussed what they need to be writing on and how best to write it.
- Working on getting a time set to film Ernie Minton for Statewide. We might use some Feed the Future news conference clips.
- Next SEEK planning meeting is next week.
- Dan and Brad are going to Sedwick County next week for meeting photos/video.
- Nice spike in podcast downloads after mentioning them at Annual Conference.

**Megan Macy:**

- Working with Susan Metzger and Ernie Minton on FASTER building project. Meeting Friday afternoon with Ernie and consultants to discuss strategy.
- Working with Hackett, Gloria, Phylcia and Brad on legislative report. Working on a one pager for the print piece this year and there will not be a video for each grand challenge.
- Working with Sue Robinson and Linda Lamb on nametags for entire K-State Research and Extension system.

- Interviews for Stacey Warner's position are yesterday and today. Participating in those because would like to work with that position more in the future.
- Received positive feedback from annual conference presentation.