

Completed**ACTION PLAN**Focus Area: **Infrastructure**Project Name: **Continuity of Operations Planning**Creation/Revision Date: **Aug-11**

Project Start Time:

Anticipated Completion: 2010 Completed

Team members:

Vernon Turner, Larry Havenstein, Rob Nixon, Kevin Block, Amy Hartman, Russ Feldhausen, Gerry Snyder, Gina Nixon

Task/Activity	Who's Responsible?	Resources needed	Dependencies	Who needs to know?	Deadlines		Status
					Start	Finish	
Develop an initial department-level emergency, disaster, and safety plan: adopt Kansas Continuity of Operations Plan	Vernon Turner, Larry Havenstein, Rob Nixon, Kevin Block, Amy Hartman, Gina Nixon	Time, state provided online training for KCOOP	Thoroughness of plan development	Administration, designated security contacts	Jan-10	Dec-10	Completed
Implement physical security protocols	Russ Feldhausen, Larry Havenstein, Kevin Block, Rob Nixon	Time, funding	Administrative support, full participation of department members	Administration, designated security contacts	Jan-10	Dec-10	Completed
Provide training on security	Larry Havenstein, Gerry Snyder	Time, training space, training materials	Active, interested participants	Administration, designated security contacts	Aug-10	Dec-10	Completed