

Completed

ACTION PLAN

Focus Area: **Academic Programs**

Project Name: **Extension Education bachelor's program***

Creation/Revision Date: **Aug-11**

Project Start Time:

Anticipated Completion:

Team members: Jim Lindquist, Steve Harbstreit, Shannon Washburn, Marcus Ashlock, Richard Baker, Chris Lavergne, Jennifer Alexander

Task/Activity	Who's Responsible?	Resources needed	Dependencies	Who needs to know?	Deadlines		Status
					Start	Finish	
Establish a planning team	Department head and teaching coordinator	Time	Commitment of team members	Department head and college administration	Mar-13	Jun-13	
Conduct and analyze a needs assessment	Marcus Ashlock	Time and funding	Appropriate participants identified	Department head and college administration	Aug-13	Sep-13	
Develop curriculum	Teaching coordinator, planning team	Time	Results of needs assessment	Department head and other colleges	Oct-13	Jan-14	
Market new option	Academic staff, planning team	Time and funding	Approval of option	Department head, potential students	Aug-14	Ongoing	
Operate and staff new option	Department head	Funding, faculty, students	Approval of option, enrollment	Department head and academic faculty	Aug-14	Ongoing	

*Academic team determined that this initiative would require too many resources that are not related directly enough to the department's mission.