

Unit Leader Meeting February 15, 2012

Those in attendance were Russ Feldhausen, Elaine Edwards, Steve Harbstreit, Larry Jackson, Greg LeValley, Nancy Zimmerli-Cates, Rob Nixon, Gina Nixon and Kris Boone.

Technology Update – Russ Feldhausen

We are being blocked by hotmail, msn, live, and Comcast as of 2/14/2012. Because so many folks have their KSU email forwarded to these types of accounts and it looks like spam. Central IT might deny folks from forwarding their email and Ken Stafford is looking at alternative methods for email. Larry Havenstein is representing our group on this committee. One of the options being considered is outsourcing student mail to gmail; they would host it for free. Also allow alumni to keep and maintain their k-state email address. We need to figure out how to deal with old k-state email addresses. Central IT is working on it. This is a problem for the counties, walk Kansas is coming up and it makes it difficult to send email to folks when it is blocked. Also a problem for new students.

Don't forget that we have a site license for Microsoft office and we can update it by calling Russ. Can install any version you would like and it provides upgrades as well.

K-state is hosting a teaching learning technology showcase on March 11 from 10:30 -1:30. They have lots of faculty and vendors presenting info. Russ will forward email. Deb Sellars is presenting and Larry Jackson and Larry Havenstein are presenting second life.

Elaine and Russ traveled south east Kansas and did technology and social media training; next will be traveling to south west Kansas.

Listserv changeover – most of us were moderators and they are getting ready to turn off our listserv server. We can set up contact email addresses for each unit.

1. We can create a listserv on the central system ksrenews email gets sent out to everyone.
2. Create a group account – register for an eid and list ksrenews.ksu.edu – then share the inbox with folks.
3. Department group account already established commdept@ksu.edu this goes to Lindsey and Debbie. Department contacts are set up on Zimbra that Debbie maintains. See Russ for more info.

New Dean/Director:

Thanks to Elaine for serving on the search committee. Dr. John Floros will join us on August 1, 2012. He will come to campus in March to get set up. Who do we need to contact to get on his agenda in March? Eric would like to get an interview and schedule a professional photo. Work with Dorothy.

Construction Update

Printing will have the floor in room 11 of Umberger removed and sealed. We are simultaneously started on Dole Hall – the fire code footprint has been submitted. Now we are waiting. Annette has her plans together and submitted, she will put it out for bid. The total amount of time for Dole Hall is 4 months. We have to get out of the airport before the end of the fiscal year. We will not be able to temporarily store items in Dole.

Position Updates

Information Technology Manager – the position announcement is out. Be sure to contact folks and encourage them to apply. If there are folks that Kris should contact, please let her know.

Printing Position – it will close on Thursday.

Performance Reviews

Most folks have their letters turned in. Kris is reviewing drafts. Hope to have stuff out to folks next week.

External Review Update

Drafted materials must be turned into Nancy ZC by Fed. 22. Make sure the drafts are being shared with units.

2025 Update

College group has started meeting. Kris is on the facilities committee; infrastructure is one of the sub-committees. Other sub-groups include: undergrad education, grad education, research, extension engage, faculty staff, facilities, and athletics. They only wanted to have one person from each unit so Kris is the only person from the department. No unclassified professionals or classified professionals involved.

Once Around the Room

University Printing

Eureka Drive is closed again – come through K-18. It will be closed for a week or two. Greg just started Leavenworth newsletter, Pott county is going to add a new newsletter.

Greg and Rob are attending the Director's round-table each month.

Went to open house at Ag press. They have a new igen. Eventually that is what we will do....Greg thinks. Started out smaller and then moved up to it.

Publishing

Mark did a really good job of filling in while Nancy was on vacation.

Molly – new student – finishing up on directors report, sharing Bethany with Elaine and Liz stack is continuing this semester.

Janie and Sarah are finishing cattleman's day. Issue with old graphic element – Janie provide graphic that they did not want to use, went over her head and asked for an exception to use the old graphic element because of the impending

date of the event. Continue to have issues with clients wanting to use old designs.

Gloria getting estimates for ag report printing.

We are working on master farmer and master homemaker. Lot of work done on the stored product protection book. All edited and we are getting ready to send out for page proof. Due for release last spring/early fall.

Technology

We have redesigned our web pages to look more like university web pages. We will be reflected on all the departments – new banner, font and more room on each page for material.

Put in some computers at printing services and set up Richards lab is set up. Still have one more computer.

Weekly comm tips sessions. Creating and remembering secure passwords.

Socialized web and adding those buttons to your CMS page.

Moving ahead on some big Technology purchases.

NMMS

Discovery center story – Bethany and Dan are working on this. The story is on hold due to personal reasons. Master Farmer interviews are done. Seem to be ahead of schedule. Nellie Hill is working with Elaine. None of the farmers wanted acreage listed. Mary Lou is in New Orleans at EDEN.

Next week Mary Lou, Deb Pryor and Pat M are going to social media training through KARL.

Put together group to work on social media within department. They will have a retreat in March. Sarah H. from publishing has been invited.

Lyon county districting issues: Pat M put together an aggressive plan and Lyon county folks have cold feet and not following up on the recommendations. Will work with Dale Fjell to help them understand why they need to be responding.

They are under stress in the community, this is a big political issue for them.

They feel personally attacked – at church, down the street. Commissioners passed the district but there is a petition coming to reverse it and put it up for a vote. Pat has been doing a great job of monitoring it.

Had a meeting with Gerry Snyder, Gamage and Deb P. to talk about video on-line. Some things are not working on the web (file formats). Want to provide formal training for agents. Possibly do the training in dole this fall at no cost. Comm tips tomorrow – evaluating social media – Lauri Baker and Elaine doing connect.

Elaine went to SASS and SARE issues management in Alabama. She did a presentation on social media in extension.

Nellie, Bethany, and Meg Drake, students working this semester.

Academics

ACJ proceeding with four new courses – JMC had objections but they have the issues worked out.

Shannon is in Haiti next week and holding first career fair.

Hosting CASE workshop this summer – Brandie D is taking lead.
By end of semester Brandie will have visited all seven FFA districts in KS and recruiting students.

Student working with Lauri Baker on web site redesign.

Steve finished 2 year team of NIFA group. The undersecretary of Ag met with them. They are getting the social science into the process of research and are able to get some input into having social science pieces as part of their priorities.

Pat Melgares has been helping them vision and strategically plan. What would the headlines look like for their unit in five years? Launch a new marketing plan. Have a drafted mission and vision statement for the unit. Put together handout that they could give to other folks on campus saying what they can do. Something to help them get involved with grants. It was suggested that publishing unit do a layout. We have such a great group of folks.

Kris

Jason went to NCERA. Ag teachers had asked for a meeting with Brownback and asked Shannon to participate in that. Sue Peterson has approved that. Kris leaves for food and ag symposium on Thursday. Part of panel discussion. Working on ag online food training center. Jason is taking lead on moving things forward. Have design from Bill Herndon. Copy is written and starting to plug in websites as far as which ones will be connected to it.

Last week at the beginning stations for coach certification in immunity to change. Over the course of the next year Kris will be devoting lots of time to this. She will be using skype to meet with her coach. Kris will get two clients. Has gone through facilitation process.

Had 1st women in the know – in Manhattan group. Well attended. Next meeting is the last Tuesday of March.

Doing live streaming on ag and food symposium.

JMC – Joye Gordon – want to get new faculty together (ACJ and JMC).