

Unit Leader Meeting Wednesday, February 9, 2011

Those in attendance include: Kris Boone, Gina Nixon, Elaine Edwards, Larry Jackson, Greg LeValley, Ed Wilburn, Steve Harbstreit, Russ Feldhausen, and Debbie Webb.

Russ Q& A

Password change deadline is **Wednesday** (the 9th). If you haven't changed your password you must do it **TODAY!!!** If you are logging into your calendar and email on multiple devices (iPad, mobile phone, etc.), you will need to change your password on all those immediately.

We will be switching out the Umberger 317 lab sometime in the next couple of weeks to use the new Macbook Pros. Please talk to Russ if you have any questions.

In Umberger 316, the magazine class experienced a lot of slowness in working on the book. Part of it is a wiring issue that is on the schedule to be fixed and an old tower that needs to be replaced. Russ is working on it.

The university has a single site license for all Microsoft products. All units can upgrade for free. Please see Russ if you are interested.

SERT training for credit cards will be having a second session.

The university is having a technology showcase, March 1, 2011 from 10:00 a.m. to 2:00 p.m. in the union. Some of the booths will include the clickers used in K-State Research and Extension, Skype and Adobe Connect.

IET is trying to set up a biweekly tech training. This will be online via Adobe Connect and archived. The goal is to build a library of technology training. If you have ideas for topics please let Russ know.

Computers at the printing services plant will be updated.

Russ has purchased an iPad. If you have been thinking about one, feel free to ask him any questions, look his over or try it out.

Image Database

Kris Boone, Elaine Edwards, Larry Jackson and Nancy Zimmerli-Cates will be meeting next week to discuss some of the issues related to this project and identify a team to fix them.

Once Around the Room

University Printing

Greg reported the newsletter printing continues to grow; Pott County and Ellsworth will be using our services. The Cattleman's day project will be finished today. Rob, Ed and Greg met this morning to discuss items. They will be meeting with Xerox. They plan to go see a variable data operation in Council Grove.

Ed reported they are considering a temp position at plant. University Printing will be hosting an open house after spring break.

Academics

The master's degree program is moving forward and has encountered some confusion concern in Comm Studies and JMC. We'll be working through it. We will be interviewing two candidates for the Ag Ed Instructor position: Kurt Dillon and Brandie Disberger. Kurt Dillon will be here on Friday, February 11, 2011, and Brandie Disberger on Tuesday, February 15, 2011.

News Media and Marketing Services

The unit is working with the university on Ad Astra project. Ann Adrian will be here March 31 and April 1 to discuss social media. Elaine will be providing more information. It will be a good opportunity for us to visit with Ann about what people are doing across the country with social media.

Bookstore and Mail Center

Gina wants to work more with counties on mailings to make it more efficient and cost effective.

Gina is working Seth on the shopping cart for publications; he has identified some counties to test it for us.

Business Office

The academic support position will be posted tomorrow, Thursday, February 10, 2011.

Kris

Because of concerns expressed to Kris, she contacted Ken Stafford and Jeff Morris to ask if it were in the longer range plans to take us over and they both said no.

We received high praise from Gary Pierzynski for the Presidential updates.

There is discussion on style in 201 leadership studies building, Thursday February 17 from 11:45 a.m. to 1:15 p.m. to start discussion to a university style. This is a brown bag luncheon.